

TRUSTEE APPLICATION FORM

CONFIDENTIALITY

All information you provide on this application and its attachments will be treated as confidential by Community Wellbeing North Canterbury Trust (**"the Trust"**). The Trust will comply with the Privacy Act 2020.

PURPOSE

The information is collected for the purpose of assessing your suitability for a Volunteer Trustee position on the Board of Trustees with Community Wellbeing North Canterbury Trust (**"the Trust"**). The completion of this form does not indicate that there is any obligation on the Trust to contact you or provide you a voluntary position on the board.

APPLYING FOR A TRUSTEE ROLE

Thank you for your interest in becoming involved with the governance of Community Wellbeing North Canterbury Trust (CWNCT).

Please ensure that you complete this application and sign the declaration. If you are emailing your application without signing and you are offered an interview, you can sign the application at the time of the interview.

This application must be completed personally by the applicant and returned with the following information:

- A current CV
- A statement (of no more than 2 pages) explaining why you are interested in joining the Board as a Trustee. Your statement could outline:
 - your experience in a governance role
 - your knowledge of CWNCT and the not-for-profit sector
 - your knowledge of the Hurunui and Waimakariri community
 - examples of your ability to think strategically
 - your commitment to Te Tiriti o Waitangi
 - an indication of your willingness / availability to commit up to 8 hours a month to Board activities

Amongst the key competencies / attributes that we are looking for in Board members are:

- A commitment to enacting the Te Tiriti o Waitangi
- Strong communication and relationship skills
- Conceptual and analytical skills
- Governance experience or capability
- Strategic thinking
- Knowledge and experience of the not-for-profit sector
- Knowledge or interest in social policy and community development
- Financial understanding
- Personal integrity
- Knowledge of and interest in the North Canterbury community

PROCESS OF APPOINTMENT

Community Wellbeing North Canterbury Trust's rules provide for appointments to the Board to be considered by an Appointments Panel consisting of the Chair, the Mayor of the Waimakariri District or the Council's appointed Trustee, a representative from a primary funder of CWNCT, and a management representative of the Trust's staff.

Decisions as to which applicants will be offered positions will be made as soon as possible after the interview date.

New members of the Board usually take their place on the Board at the next full Board meeting following interview but may be invited to attend earlier meetings prior to that.

Trustees are appointed for a term of three years but may serve more than one term.

Please forward this Application Form together with your statement and CV to:

Deirdre Ryan – Chief Executive
Community Wellbeing North Canterbury Trust
manager@wellbeingnc.org.nz

PERSONAL INFORMATION

First Name:	<input type="text"/>	Surname Name:	<input type="text"/>
Address:	<input type="text"/>	Preferred Name:	<input type="text"/>
	<input type="text"/>	Home Phone:	<input type="text"/>
	<input type="text"/>	Mobile:	<input type="text"/>
		Email:	<input type="text"/>

Are you known by, or have you used any other names?

YES

NO

If YES, please list:

Please Tick One

YES

NO

I am a NZ Citizen

I am a permanent Resident

I hold a current work permit

What evidence can you provide to show that you are legally entitled to work in New Zealand?

e.g. Passport, Driver's License, Visa/permit type

Subject to the provisions of CR (CS) Act 2004, have you ever been convicted for any offence against the law, or do you have any criminal charges pending (apart from minor parking matters)? If YES, please provide details:

YES

NO

The Trust will require you to complete a Ministry of Justice Criminal Records Check, as part of the application process.

REFEREES

Please provide 2 referees from representatives of your current and / or previous employers.

Referee One

Name	<input type="text"/>
Position	<input type="text"/>
Company	<input type="text"/>
How long did you work for / with this person?	<input type="text"/>
Relationship to Referee	<input type="text"/>
Contact Phone Numbers	<input type="text"/>

Referee Two

Name	
Position	
Company	
How long did you work for / with this person?	
Relationship to Referee	
Contact Phone Numbers	

I, the undersigned, consent to the Trust seeking verbal information about me from representatives of my current and / or previous employers and I authorise the information sought to be released.

I also consent to a Ministry of Justice Criminal Records Check via my completing and return the MOJ Criminal Records Check form for processing.

SIGNED: _____ DATE: _____